

# Volunteer Agreement

As an applicant to a Dynamic Global Exchange Volunteer Abroad program:

I agree that all the information provided in my application is true, and acknowledge that any false or misleading information may lead to my immediate dismissal from the program.

I agree to be responsible for all fees and costs associated with the program, including international and domestic travel, visas, health inoculations and immunizations and/or additional accident and illness travel insurance.

I agree to the cancellation/refund policy listed below.

I understand that fees/program details are subject to change due to currency fluctuations and other unforeseen circumstances. Once my contract is signed the fees are set. I will be promptly notified by DGE of any program changes.

I understand that if a class or program is cancelled due to insufficient participation or unforeseen circumstances, I can choose another program and pay or receive the difference of the new program fee. However, if I choose to cancel, Dynamic Global Exchange is responsible for reimbursing the amount of the program fee only. Refunds for transportation, health and travel document expenses are not applicable.

I agree that it is my responsibility to obtain a valid passport and any necessary visas, immunizations and required documents in order to enter all countries visited for this program. I shall hold Dynamic Global Exchange harmless in the case where I may not obtain the necessary documents and understand that the inability to obtain the necessary documents does not constitute grounds for withdrawal with refund.

I agree to communicate with my local host and program representatives, as well as Dynamic Global Exchange staff to try and resolve any questions. In the event that services and accommodations outlined are not met due to causes beyond the control of Dynamic Global Exchange, I understand that I will give sufficient notice and time for all efforts to be made to provide comparable services and accommodations.

I understand that if I choose to operate motorized vehicles, I am responsible for obtaining the necessary license, permission and insurance.

I agree that in the event that I do not complete the terms of my contract, for any reason, Dynamic Global Exchange shall not be obligated to refund any part of the program fee.

I understand that Dynamic Global Exchange reserves the right to dismiss a participant from a program who is deemed, by Dynamic Global Exchange, the host institution, or local government, to be a danger to him/herself or others. In the event of such dismissal,

Dynamic Global Exchange shall not be held responsible for any airfare; charges or any other expenses incurred by the participant, and shall not be required to return any fees paid by the participant.

I agree to waive any and all claims against Dynamic Global Exchange and its agents or contractors, domestic and overseas, and any staff members, their heirs or their estate, arising from any death, injury, loss, damage, accident, delay, irregularity, or expense to person or property incurred from the use of any vehicle or service, strikes, war, weather, sickness, quarantine, terrorist acts, government restrictions or regulations, or arising from any act of omission of any airline, railroad, bus company, steamship, sightseeing, hotel or any other service or transporting company, firm, individual, or agency.

I also release Dynamic Global Exchange and its agents, domestic and overseas, servants, employees, or contractors from any financial obligations or liabilities that I may incur or any damage or injury to me or the person or property of others that I may cause while participating in this program.

I agree that I am in good physical and mental health and that I have no special medical or physical conditions, nor any special needs or requirements, which would impede participation in the program. If I suffer from any health or other conditions that would create a risk for others or me while abroad, I shall not apply for or withdraw from the program.

I take full responsibility for reading and understanding all materials made available that relate to safety, health, legal, political, environmental, cultural and religious customs and conditions in my host country and community.

I agree that if I have special dietary requirements and/or food and medical allergies, I will take complete responsibility for my food and medicine intake.

I understand that Dynamic Global Exchange is not responsible for any costs arising from the loss or theft of any of my personal property during this program.

I understand that all travel before, during and after the program is at my own risk.

**Program Fee Payment:**

- Application fee is \$150 and is non-refundable.
- We will invoice you a program fee upon your acceptance via a phone interview. 50% of your program fee must be received within 15 days to begin processing your placement.
- Acceptance and confirmation of a placement will not be made until the remaining 50% payment is received. Non-receipt of payment will result in automatic withdrawal from the program and subject to cancellation and refund policy.

**Cancellation/Refund Policy:**

All program placements are guaranteed. If we cannot place you at the requested time, we will refund your program fee (minus \$200 deposit). Dynamic Global Exchange is not responsible for any transportation, travel, visa, and/or health related fees that may have incurred. If cancellation of program is required, we must receive a notice in writing. Fees will be charged accordingly:

- 30 plus days prior to program 25% of Program minus \$150 Application fee
- 15 to 29 days prior to program 50% of Program minus \$150 Application fee
- 1 to 14 days prior to program 75% of Program minus \$150 Application fee

I certify that I have read and understood this agreement and that I accept all conditions stated for participation.

Signature of Participant \_\_\_\_\_ Date \_\_\_\_\_

Printed Name of Participant \_\_\_\_\_